

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 010

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Beginning Grammar

Course Description:

English language learners study and practice the simple present tense of the verb "to be," nouns, descriptive and possessive adjectives, prepositions of place and time, and simple sentence structures in written and spoken English. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Minimum Student Performance Level (SPL) of 2. Student Petition.

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- ✓ **Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. recognize and use basic elements of grammar to construct simple sentences (affirmative and negative) and questions with BE verbs (simple present), singular and plural nouns, adjectives, and prepositions of place and time;
2. respond to simple statements and yes/no and wh-questions (BE-verb);
3. use the plural –s to form words and recognize how it changes the meaning of words.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Verbs.
 - a. The BE verb - simple present.
 - b. There is/there are
2. Nouns.
 - a. Singular/plural forms.
 - b. A/an/the/some/any/this/that/these/those
3. Adjectives.
 - a. Descriptive, possessive.
4. Prepositions.
 - a. Place, time.
5. Simple sentences.
 - a. Affirmative, negative.
6. Questions.
 - a. Yes/no, wh-.

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College

Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: **Laura**

Last Name: **Joyce**

Phone: **3718**

Email: **lauraj**

Course Prefix and Number: ESL - 031

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Intermediate Grammar B

Course Description:

One of a two-part series. English language learners study and practice simple past verb forms, 'used to', present perfect verb forms with time expressions, and comparative and superlative adjectives and adverbs. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
 Fall
 Winter
 Spring
 ✓ Not every term
 Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

Upon successful completion of this course, students should be able to:

1. identify and apply knowledge of common/uncommon grammar usage;
2. construct sentences using the following grammar structures: simple past, 'used to', present perfect, and comparative and superlative adjectives and adverbs;
3. make grammar choices that show understanding of differences in meaning and function (simple past/'used to', present perfect/simple past, comparative and superlative forms);
4. connect a series of sentences to make a coherent extended narrative or expository text.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Creating sentences using simple past verb forms or 'used to'
2. Creating sentences using present perfect verb forms with time expressions
3. Creating sentences that contain comparative and/or superlative adjectives and/or adverbs

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 052

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Advanced Communication Skills 1

Course Description:

English language learners practice speaking and listening strategies for effective communication in discussions, presentations, lectures, note-taking, and group projects. The course builds vocabulary, critical thinking skills, and an awareness of non-verbal communication. The focus of this course is to prepare students for college success. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- ✓ Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. determine a purpose for speaking or listening in a particular situation;
2. choose from a wide range of listening and speaking strategies appropriate to the purpose;
3. demonstrate the ability to follow and make appropriate contributions to discussions, and to understand and respond to opinions and suggestions;
4. apply knowledge of grammar and of common/uncommon/formal usage to speaking and listening activities.

This course does not include assessable General Education outcomes.

Major Topic Outline:

Themes related:

1. education
2. workplace
3. community
4. environment
5. relationships
6. leisure
7. entertainment

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 053

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Advanced Communication Skills 2

Course Description:

English language learners practice speaking and listening strategies for effective communication for discussions, interviews, presentations, and note-taking to improve fluency in speaking and listening. Students will study the important effect intonation and body language have on meaning, build vocabulary and critical thinking skills, and develop confidence in speaking with purpose. The focus of this course is to prepare students for success in the workplace and community. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- ✓ Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. determine a purpose for speaking or listening in a particular situation;
2. choose from a wide range of listening and speaking strategies appropriate to the purpose;
3. demonstrate the ability to follow and make appropriate contributions to discussions, and to understand and respond to opinions and suggestions;
4. apply knowledge of grammar and of common/uncommon/formal usage to speaking and listening activities.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. A Better You - inspirational stories
2. technology
3. art and design
4. science and medicine
5. culture
6. global issues
7. business and work.

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

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Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 054

Credits: 0

Contact hours

Lecture (# of hours): 66

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 66

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Advanced Reading & Writing

Course Description:

English language learners develop writing skills including summarizing, response writing, and paraphrasing, and improve writing fluency. Develop reading skills and fluency through reading a range of texts on a variety of topics. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- Not every term
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. choose from a range of strategies to demonstrate comprehension of introductory academic texts, popular literature, and other common types of texts;
2. engage in extensive reading to improve fluency;
3. write summaries and paraphrases of texts, and responses to texts, exhibiting characteristics such as logical organization, cohesion, appropriate vocabulary, complex grammatical structures, and use of sources to inform their writing;
4. engage in flash writing exercises to develop writing fluency.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. the reading process (Oregon Learning Standard)
2. reading skills and strategies
3. vocabulary building skills and strategies
4. extensive reading
5. the writing process (Oregon Learning Standard)
6. writing skills and strategies
7. writing multiple paragraph texts for different purposes
8. flash writing to develop writing fluency

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 067

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Spelling

Course Description:

English language learners learn about and practice English spelling patterns and rules and individualize instruction to address spelling challenges. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- ✓ Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. recognize sounds and their correspondence to spelling patterns,
2. spell words orally and write words spelled orally by others,
3. pronounce words according to spelling rules and patterns,
4. recognize spelling and common syllable patterns,
5. recognize and spell high-frequency suffixes,
6. write words applying spelling patterns presented in class,
7. decide which spelling rules to apply when spelling a word,
8. use knowledge of common spelling patterns to find words in a dictionary,
9. recognize, spell, and pronounce personally relevant or "sight" words.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Vowel sounds
 - a. Short
 - b. Long
2. The sound /k/
3. Single vowel followers
4. The sound /ay/
5. The sound /ey/
6. The sound /ow/
7. The sound /uw/
8. The sound /iy/
9. The sound /oy/
10. The sound /ow/
11. Soft and hard sounds /s/, /g/, /k/, and /dz/
12. Silent letters
13. Suffixes (s, ed, ing, tion, sion, le, al, el)
14. Apostrophes

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: **Munro**

Phone: 3236

Email: munros

Course Prefix and Number: ESL - 088

Credits: 0

Contact hours

Lecture (# of hours):

Lec/lab (# of hours):

Lab (# of hours): **15**

Total course hours: **15**

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Beginning ESL Computer Skills Lab

Course Description:

English language learners acquire basic computer skills. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- Not every term
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. demonstrate basic keyboarding skills,
2. locate and run commonly used applications,
3. create, revise, and print a simple document with a word processing program,
4. access information on the internet using use a web browser,
5. construct, send, and respond to e-mail messages.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Computer Basics
2. Basic keyboarding skills
3. Use Windows, the Start Menu, and Windows Programs
4. Introduction to Microsoft Word
5. Create, save, modify and print documents
6. Use a web browser and the Internet
7. Use MyClackamas, student e-mail accounts, and Moodle
8. Read and respond to email messages

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Specify term: fall 2016

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: **Laura**

Last Name: **Joyce**

Phone: **3718**

Email: **lauraj**

Course Prefix and Number: PIE - 031

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Intermediate Grammar B

Course Description:

One of a two-part series. English language learners study and practice simple past verb forms, 'used to', present perfect verb forms with time expressions, and comparative and superlative adjectives and adverbs.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations: None

Requirements: **Student Petition**

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
 Fall
 ✓ **Winter**
 Spring
 Not every term
 Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. identify and apply knowledge of common/uncommon grammar usage;
2. construct sentences using the following grammar structures: simple past, 'used to', present perfect, and comparative and superlative adjectives and adverbs;
3. make grammar choices that show understanding of differences in meaning and function (simple past/'used to', present perfect/simple past, comparative and superlative forms);
4. connect a series of sentences to make a coherent extended narrative or expository text.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Creating sentences using simple past verb forms or 'used to'
2. Creating sentences using present perfect verb forms with time expressions
3. Creating sentences that contain comparative and/or superlative adjectives and/or adverbs

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 044

Credits: 0

Contact hours

Lecture (# of hours): 66

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 66

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Upper Intermediate Reading & Writing

Course Description:

English language learners read a variety of texts to improve reading skills, and produce basic multi-paragraph texts for the contexts of school, work, family and community. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- Not every term
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. Use a variety of strategies to demonstrate comprehension of a range of personal, everyday, and simplified texts.
2. Engage in extensive reading to improve fluency.
3. Write basic essays and other texts of four or more related paragraphs using a writing process and exhibiting characteristics such as an introduction, a thesis statement, body paragraphs, and a conclusion; varied sentence types, and control of a wide variety of grammatical structures.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. the writing process (Oregon Learning Standard)
2. writing skills and strategies
3. writing multiple paragraph texts for different purposes
4. the reading process (Oregon Learning Standard)
5. reading skills and strategies
6. reading articles on a variety of topics
7. vocabulary building skills and strategies
8. extensive reading

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 046

Credits: 0

Contact hours

Lecture (# of hours): 66

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 66

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Editing for Better Writing

Course Description:

English language learners improve their writing through editing. They will also engage in extended reading to provide a context for writing. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: No

When do you plan to offer this course?

- ✓ **Summer**
 ✓ **Fall**
 ✓ **Winter**
 ✓ **Spring**
 Not every term
 Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. choose a variety of genres and text types for extensive reading and respond to reading via a reading response journal;
2. write and revise paragraphs demonstrating improvement in development and grammar control based on input from the instructor;
3. demonstrate the ability to find and correct spelling, capitalization, punctuation and common grammatical and sentence structure errors;
4. use a variety of simple, compound, and complex sentences using conjunctions and transition words appropriately.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. reading skills
 - a. extensive reading
 - b. responding to reading
2. writing
 - a. parts of speech
 - b. review of verb tenses (present, past, future)
 - c. subject-verb agreement
 - d. articles and determiners
 - e. count and non-count nouns
 - f. pronouns
 - g. modals
 - h. sentence structure: simple, compound, complex, transition words, fragments, run-ons, comma splices
 - i. capitalization
 - j. punctuation
 - k. commonly confused words

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 054

Credits: 0

Contact hours

Lecture (# of hours): 66

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 66

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Advanced Reading & Writing

Course Description:

English language learners develop writing skills including summarizing, response writing, and paraphrasing, and improve writing fluency. Develop reading skills and fluency through reading a range of texts on a variety of topics. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- Not every term
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. choose from a range of strategies to demonstrate comprehension of introductory academic texts, popular literature, and other common types of texts;
2. engage in extensive reading to improve fluency;
3. write summaries and paraphrases of texts, and responses to texts, exhibiting characteristics such as logical organization, cohesion, appropriate vocabulary, complex grammatical structures, and use of sources to inform their writing;
4. engage in flash writing exercises to develop writing fluency.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. the reading process (Oregon Learning Standard)
2. reading skills and strategies
3. vocabulary building skills and strategies
4. extensive reading
5. the writing process (Oregon Learning Standard)
6. writing skills and strategies
7. writing multiple paragraph texts for different purposes
8. flash writing to develop writing fluency

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 060

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Vocabulary Building 1

Course Description:

One of a two-part series. English language learners develop their passive and active vocabularies through numerous exposures to selected words from the General Service List and the Academic Word List, and develop their vocabulary acquisition skills. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- ✓ Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. demonstrate increased active and passive vocabularies;
2. demonstrate knowledge of affixes and word stems;
3. demonstrate the ability to use a dictionary to understand the meaning(s) of a word;
4. demonstrate the ability to determine the most appropriate definition for a word in a given context;
5. demonstrate improved ability to use a range of vocabulary development strategies to independently extend their personal vocabularies;
6. develop and use a system for long term study and retention of target vocabulary.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. target vocabulary from the General Service List and Academic Word List
2. word parts: affixes and roots
4. collocations
5. determining the appropriate meaning
6. determining the appropriate form
7. vocabulary study strategies
 - a. vocabulary cards
 - b. word maps
 - c. mental pictures
 - d. key word technique
 - e. chunking groups of words
 - f. making personal connections
8. Tools for learning
 - a. concordancers
 - b. monolingual dictionaries
 - c. translation dictionaries
 - d. on-line practice opportunities
 - e. apps

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 067

Credits: 0

Contact hours

Lecture (# of hours): 33

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Spelling

Course Description:

English language learners learn about and practice English spelling patterns and rules and will individualize instruction to address spelling challenges. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes (A 'Yes' certifies you have talked with the librarian and have received approval.)*

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- ✓ Not every term**
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. recognize sounds and their correspondence to spelling patterns;
2. spell words orally and write words spelled orally by others;
3. pronounce words according to spelling rules and patterns;
4. recognize spelling and common syllable patterns;
5. recognize and spell high-frequency suffixes;
6. write words applying spelling patterns presented in class;
7. decide which spelling rules to apply when spelling a word;

8. use knowledge of common spelling patterns to find words in a dictionary;
9. recognize, spell, and pronounce personally relevant or "sight" words.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Vowel sounds
 - a. Short
 - b. Long
2. The sound /k/
3. Single vowel followers
4. The sound /ay/
5. The sound /ey/
6. The sound /ow/
7. The sound /uw/
8. The sound /iy/
9. The sound /oy/
10. The sound /ow/
11. Soft and hard sounds /s/, /g/, /k/, and /dz/
12. Silent letters
13. Suffixes (s, ed, ing, tion, sion, le, al, el)
14. Apostrophes

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Suzanne

Last Name: Munro

Phone: 3236

Email: munros

Course Prefix and Number: PIE - 088

Credits: 0

Contact hours

Lecture (# of hours):

Lec/lab (# of hours):

Lab (# of hours): 15

Total course hours: 15

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Beginning ESL Computer Skills Lab

Course Description:

English language learners acquire basic computer skills. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- ✓ **Summer**
- ✓ **Fall**
- ✓ **Winter**
- ✓ **Spring**
- Not every term
- Not every year

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. demonstrate basic keyboarding skills;
2. locate and run commonly used applications;
3. create, revise, and print a simple document with a word processing program;
4. access information on the internet using use a web browser;
5. construct, send, and respond to e-mail messages.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Computer Basics
2. Basic keyboarding skills
3. Use Windows, the Start Menu, and Windows Programs
4. Introduction to Microsoft Word
5. Create, save, modify and print documents
6. Use a web browser and the Internet
7. Use MyClackamas, student e-mail accounts, and Moodle
8. Read and respond to email messages

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Specify term: fall 2016

Clackamas Community College
Online Course/Outline Submission System

Show changes since last approval in red

Date approved: October 9, 2018 Certified General Education Area(s): None

Section #1 General Course Information

Department: ESL

Submitter

First Name: Kathryn

Last Name: Long

Phone: 3747

Email: klong

Course Prefix and Number: PIE - 091A

Credits: 0

Contact hours

Lecture (# of hours):

Lec/lab (# of hours):

Lab (# of hours): 50

Total course hours: 50

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: PIE Skills Lab First Year Fall

Course Description:

This first year course is intended to intensify students' learning at each level. Fall term, students build on the language learning skills and strategies acquired during the previous and current terms. Required: Student Petition.

Type of Course: Developmental Education

Can this course be repeated for credit in a degree?

No

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

Pass/No Pass Only

Audit: Yes

When do you plan to offer this course?

- Summer
- ✓ Fall**
- Winter
- Spring
- Not every term
- Not every year

Will this course appear in the college catalog?

No

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. create and assess language learning goals for fall term;
2. select and apply strategies for improving English language reading, writing, listening, and speaking skills.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Conversation
2. Reading comprehension
3. Writing skills
4. Vocabulary development
5. Spelling
6. Goal setting
7. Time management
8. Study skills

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|-----------|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Specify term: Fall
